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# Sunbury College

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"A Rich Tradition"

## SUNBURY COLLEGE 'CHILD SAFE CODE OF CONDUCT'

All staff, volunteers and College Council members of Sunbury College are required to observe *child safe* principles and expectations for appropriate behaviour towards, and in the company of children, as noted below.

All personnel of Sunbury College are responsible for supporting the safety, participation, wellbeing and empowerment of children by:

- adhering to Sunbury College's *Child Safe policy* at all times/adhering to Sunbury College's statement of commitment to child safety at all times
- taking all reasonable steps to protect children from abuse both at school, and in the event of having contact with the child or their family outside of school, in the wider community
- adhering to and implementing the Sunbury College *Student Engagement and Wellbeing policy*
- ensuring the only online contact with a child or their family is in a professional capacity as part of your role and via Edumail or Compass
- listening and responding to the views and concerns of children, particularly if they are telling you that they or another child has been abused and/or are worried about their safety or the safety of another
- promoting the cultural safety, participation and empowerment of children with culturally and/or linguistically diverse backgrounds
- promoting the safety, participation and empowerment of children with a disability
- ensuring as far as practicable that adults are not left alone with a child
- reporting any allegations of child abuse to Sunbury College's Child Safety Officer or Principal and ensuring as quickly as possible that the child/children are safe
- reporting any child safety concerns to Sunbury College Child Safety Officer/ leadership
- encouraging children to 'have a say' and participate in all relevant organisational activities where possible, especially on issues that are important to them.



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## PROTOCOLS FOR STAFF DEALING WITH STUDENTS

Behaviours that breach the expectations outlined in Sunbury College's *Child Safe policy* and Sunbury College's *Child Safe Code of Conduct* are inclusive of, but not exclusive to:

- engaging in activities that befriend and/or establish an emotional connection with a student
- exhibiting behaviours with children that may be construed as unnecessarily physical
- engaging in open discussions of a mature or adult nature in the presence of a student (for example, personal social activities)
- using language or behaviour towards children that is inappropriate, harassing, abusive, sexually provocative, intended to humiliate or culturally inappropriate

By observing these standards and protocols, you acknowledge your responsibility to adhere to the *Code of Conduct* and immediately report any breach of this code to Sunbury College's Child Safety Officers or Principal.

I have read and understood this Code of Conduct:

Name:.....

Signature:.....

Date