



SUNBURY  
COLLEGE



PROSPECTUS



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## PRINCIPAL'S WELCOME

Our college is committed to working alongside our school community. Students, teachers and parents working positively in partnership with shared goals for high educational and wellbeing outcomes. Our partnership with the school community is lived through our values of respect, responsibility, resilience and endeavour. Our values filter through all aspects of our schooling life.

We focus on the provision of a challenging curriculum, with constantly evolving educational programs and learning experiences that ensure our students are future-ready and equipped to contribute positively and actively to Sunbury and the wider community. We are very proud of the depth of academic opportunities at our college and the high expectations we have of all our students.

Sunbury College focuses on the whole student and has extensive programs in music, student leadership, outdoor education, wellbeing and sport that add great breadth to the learning experienced by our students and builds their connectedness to our school community.

We have expert teachers who work closely alongside each other in Key Learning Area teams and in Professional Learning teams and are committed to providing challenging and differentiated learning opportunities that allow all students to be extended. They use data strategically to measure performance and use reflective processes to support the ongoing development of teaching and learning strategies that maximise student growth.

At Sunbury College, we offer a safe, secure, and supportive learning environment. Our Year 7 Significant Teachers, Connect Teachers, Year Level Coordinators and Junior, Middle and Senior Sub-school Leaders offer a range of academic, wellbeing, pathways and transition supports. Our Careers and Pathways Team and Wellbeing Team provide additional support and learning experiences across the college with in and out of class programs and one-on-one support.

We are committed to the growth of all students across the college to maximise their academic potential and their positive contribution to our community.

**Craig O'Bree**  
Principal



# FULFILLING OUR VISION

Sunbury College is a co-educational secondary college located in the heart of Sunbury's township. The college is a thriving institution and is determined to foster deep connections with our growing local community.

At Sunbury, we are committed to 'knowing your child' both academically and personally. By knowing your child, we aim to create opportunities for them to excel in their strengths and accelerate their progress.

By viewing our students as partners in learning we ensure that their emotional, social and physical wellbeing is nurtured, and their learning pathways are maximised. Through this, we envision that our students will be engaged learners and independent thinkers.

SUNBURY  
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# UPHOLDING OUR VALUES

Our values are at the core of our expectations from students and all our student activities. These are:

## RESPECT

### "We value ourselves, others and our environment"

- > I value the rights of others to learn and teachers to teach
- > I accept the unique qualities of others
- > I listen to others
- > I speak and behave courteously
- > I take care of my property and respect the property of others
- > I take pride in the college environment
- > I act in a way that earns trust from others

## RESILIENCE

### "We are strong, healthy and successful"

- > I do my best even when things are challenging
- > I 'bounce back' from difficult situations
- > I have a positive attitude
- > I try strategies to improve my mindset
- > I attend school

## RESPONSIBILITY

### "We are accountable for our actions"

- > I take responsibility for my learning by being on time, organised and prepared for class
- > I think before I act
- > I accept the consequences of my actions
- > I wear the correct college uniform
- > I follow our school rules and procedures
- > I take action to improve things that are not right
- > I speak up for the rights of others

## ENDEAVOUR

### "We constantly strive for excellence"

- > I set and work towards achieving my challenging goals
- > I show initiative
- > I am proactive in seeking learning opportunities
- > I lead when the chance presents
- > I actively participate in our community
- > I am a productive learner





## JUNIOR SCHOOL CURRICULUM

At Sunbury College, students in Years 7-10 gain a sound knowledge in each of the areas identified by the Victorian Curriculum and Assessment Authority prescribed curriculum, the Victorian Curriculum. You can access this information through <http://victoriancurriculum.vcaa.vic.edu.au/>

At Year 7 and 8 students undertake:

- Maths Pathways program which is tailored to their level and offers extension studies to those who display advanced skills.
- Literacy enhancement activities are offered to selected students and include excursions to participate in writing workshops and engage with published authors.
- Independent Reading Program which provides targeted literacy enhancement opportunities for all students, regardless of their literacy level.

At Year 9, extension electives are offered in English, Mathematics and Science. A City Experience program is also offered to equip students with ownership and responsibility in a "real life" setting. The college's senior subject selection process incorporates comprehensive course counselling to assist your child in their subject selection.

Aside from academic subjects, enrichment activities are also offered to hone on your child's skills. These are discussed in length on page 12.

### Learning Program 7 (LP7)

English, Mathematics, Science, Humanities

#### Other Subjects

Japanese, Physical Education

**Semester subjects:** Drama, Art, Food, Information Technology

### Year 8

English, Mathematics, Science, Humanities, Japanese, Physical Education

**Semester subjects:** Visual Communication, Music and Technology (Wood and Textiles)

### Year 9

English, Mathematics, Science, Humanities, Physical Education

#### Semester Subjects:

**Compulsory Art Unit:** At least one of: 3D Art, Art, and Visual Communication

**Other Unit Choices:** Dance, Drama, Food Technology, Global Perspectives, Digital Technology, Duke of Edinburgh, Industry and Enterprise, Journalism, Japanese, Media Studies, Music, Numeracy Extension, Numeracy Support, Personal Project, Research Science, Product Design: Textiles or Wood.

## SENIOR SCHOOL CURRICULUM

In Year 10, students interested in pursuing university studies are invited to begin their VCE curriculum to raise their Australian Tertiary Admissions Ranking (ATAR).

### Year 10

English, Mathematics (Advanced Mathematics class offered for high achieving students), Science

#### Other Semester Choices (following rules to ensure breadth)

**Humanities:** Business Accounting and the Law, Business (VET), Geography, History (Australia at War, People Power)

**Health and Physical Education:** Health Knowledge and Promotion, Physical Education (Choice of AFL Football, Exercise Science, Outdoor Education (VCE), Sport and Recreation (VET), Sports Science)

**Technology:** Computer Programming, Baking and Catering, Food Technology, Information Technology, Product Design: Textiles, Product Design: Wood and Plastics

**Arts:** Dance, Drama, Drawing for Design, Art, 3D Art, Media Studies, Art, Music (VET), Photography, Visual Communication Design

**Languages:** Japanese

**VCE Acceleration:** High Achieving Year 10 students are invited to accelerate and complete a Year 11 subject while in Year 10

### Years 11 and 12 – Victorian Certificate of Education (VCE) and Victorian Certificate of Applied Learning (VCAL)

#### VCE Subjects offered

Accounting, Business Management, Biology, Chemistry, Applied Computing, Dance, Drama, Economics, English, Food Technology, Geography, Health and Human Development, History, Legal Studies, Languages: Japanese, Literature, Mathematics: General Mathematics, Mathematical Methods, Specialist Mathematics, Further Mathematics, Media Studies, Physical Education, Physics, Product Design and Technology (Textiles), Psychology, Studio Arts, Visual Communication and Design

**VET VCE Subjects Offered:** Community Services, Music, Sport & Recreation.

**VCE Acceleration:** High Achieving Year 11 students are invited to accelerate and complete a Year 12 subject

**VCE Vocational Major Program offered:** Students are invited to apply for a place in Unit 1 VCE-VM. Entry to the course is via a set criteria and interview process. As part of VCE-VM students complete studies in Literacy, Numeracy, Personal Development and Work Related Skills and a VET course related to their career interests. New Course offerings are considered each year.

### Vocational Education and Training (VET)

The college offers VET certificate courses from Years 10 - 12. They provide students with specific training for work in a variety of industries and recognition of their competency to undertake work tasks. Therefore courses are more practical than traditional curriculum. They suit students who wish to obtain their VCE but want to develop industry specific skills at the same time. Subjects offered vary each year but have included Community Services, Music, Sport and Recreation, Creative and Digital Media and some Hospitality modules. Students in VCE can access VET programs offered by TAFE providers. This requires a tailored school program to allow for one day a week at TAFE.

Vocational Education and Training (VET) course meet a range of opportunities for students including:

- Nationally recognised qualification.
- Includes TAFE Courses, traineeships and apprenticeships.
- Can include TAFE tasters or full qualifications up to Certificate III level.
- Delivered by Registered Training Organisations RTO's.
- School Based Traineeships and Apprenticeships can be included in a school based program.







## ENRICHMENT OPPORTUNITIES AND ACCELERATION

The college provides a range of opportunities encompassing educational enhancement, experiential learning, leadership, career planning and extra-curriculars which allow students to explore their passions and accelerate.

### Educational Enhancement

Our college offers a raft of enhancement opportunities to challenge students to achieve their potential. These include:

- Independent reading program
- Victorian High Ability Program in English and Mathematics
- Numeracy Extension and Support
- Research Science
- Accelerated VCE
- Academic Sports Program
- National subject competitions
- Da Vinci Decathlon
- Tournament of Minds
- Maths Olympiad
- Global Academic Challenge

### Experiential Learning - Camps and Tours

Education at Sunbury College extends beyond the classroom as students are immersed in "real life" settings at camps and/or tours. These aim to imbibe a sense of ownership and confidence and shape students to become active and global citizens. A list of experiences are listed below:

- Year 7 & 8 Camp
- Day excursions
- Outdoor Education and Geography camps
- Year 9 City Experience
- Biannual Japan Tour
- Vietnam trip - Community Project

### Leadership

Our leadership and community activities mold students to become student leaders of today and global youth leaders of the future. Students can embrace leadership at school and in the community in the following ways:

- Leadership camps and training opportunities
- Leadership forums
- Student Leadership Program
- School and middle school captains
- Community service activities
- Students on School Council
- Students on staffing interviews
- Participation in community youth forums



### Career Planning

The college aims to create an environment for students to realise their skills, strengths and passions. The college builds tailored programs accommodating individual needs and interests to provide viable options for students to pursue. Our aim is to assist them in making informed choices about their lives.

The careers and course counselling program is delivered from Year 7 - 12 and is provided by Pathways and Vocational Leaders who are responsible in imparting students with relevant and timely careers counselling information. Counselling discussions are inclusive of subject choices, career choices, alternatives to school, application procedures for employment and vocational or higher education courses. Students may make appointments to consult with the team and sessions may be given individually or in a group. Parents are also included in these discussions and may choose to make appointments throughout the year.

*The college also uses My Career Portfolio, a web based computer program through which all students document their own Career Action Plan*

### Instrumental Music

Instrumental Music is offered to students who wish to pursue their interest in music. Students are withdrawn from regular class one period per week, on a rotation system, to attend a lesson with their teacher. In addition, they attend band or ensemble sessions at lunchtimes. A compulsory tuition fee is charged for each instrument studied.

The college operates an instrument hire scheme for students wishing to hire instruments. Instrument purchase plans can also be organised.

#### Instruments offered for tuition:

Acoustic Guitar, Bass Guitar, Electric Guitar, Drum Kit, Violin, Cello, Trumpet, Trombone, Saxophone, Flute, Clarinet.  
\* Keyboard is available from Year 9 as an Instrumental Music subject but is taught in classroom Music at Year 7 and Year 8. The college also offers 'voice' as a music tuition option.



### Fine Arts and Performing Arts

Our students have ample opportunities to showcase their talent whether it be in fine arts or performing arts. Students can participate in:

- Show Off - The Arts and Technology Show
- Drama
- Musical Production
- Musical performances with bands or ensembles

### Sports and Leisure

#### INTER-SCHOOL SPORT

Sunbury College has a proud record of successful participation in inter-school sport. In swimming and athletics the school experiences significant success at regional and state level. In team sports such as netball, basketball, volleyball, cricket, badminton, squash and football, we have enviable records including many state championships. All students are encouraged to participate in school teams.

#### INTER-HOUSE SPORT

An Inter House Sport Competition operates for swimming and athletics. The four houses - Batman, Evans, Jackson and Clarke - compete against each other for team trophies and ultimately the status of being the winning house over an entire year. Personal awards are also made to outstanding teams and individuals in order to recognise participation, effort and achievement.

### Lunch-time activities

At Sunbury College, we understand that learning takes place beyond the conventional classroom setting. At lunch-time, students can engage in interactive activities others in a casual environment. These opportunities ensure students are constantly exploring their passions and socialising with others.

- Sports competitions
- Mindfulness club
- Chess club
- Coding club



# TEACHING AND LEARNING

The Sunbury College Teaching and Learning Framework underpins the quality education experience we provide our students. Part of this framework is our instructional model GENAR (Goals, Engage, New Learning, Apply and Review) which frames how learning occurs in the classroom. GENAR has been developed collaboratively with students to create a common language of learning that supports the delivery of curriculum in all classes. It is based on best practice research and has been contextualised to our schools needs through extensive consultation and input from students, staff and the community.



## GENAR Instructional Model



### GOALS

Aims and objectives of the lesson

- Am I prepared for this lesson?
- Do I know the purpose of the lesson?
- Do I understand how to be successful?



### ENGAGE

Revisit prior learning and stimulate interest in learning

- How does this relate to my own experiences?
- How does this connect to what I have already learnt and my future learning?



### NEW LEARNING

Focus on new knowledge

- Do I understand what I am learning?
- What do I already know that could help me?
- Am I actively listening to my peers and the teacher?



### APPLY

Opportunity to use new learning

- How can I use my new learning?
- How am I progressing towards my goals?
- What strategies can I use to overcome problems I encounter?



### REVIEW

Revisit our goals and consider next steps

- What did I learn and how is it useful for future learning?
- Have I achieved my goals?
- What are my next steps?

## Sunbury College Professional Learning Community

The Professional Learning Community among staff at Sunbury College focusses on improving student outcomes by collaboratively improving our curriculum and teaching practice. In small teams, teachers use data to understand their students' needs and engage with research to iteratively target their teaching to improve student learning. This process is monitored and evaluated using assessment data which then informs future improvement cycles.

### Bring Your Own Device

Sunbury College recognises the use of technology in our classrooms can enhance and transform the way learning happens. We aim to maximise learning outcomes our students and believe having an appropriate device can assist us to meet your child at their point of need in learning. The College's Bring Your Own Device (BYOD) program provides the necessary technology to facilitate 21st century learning within the classroom and supports the evidence based practice outlined in our Flexible Teaching and Learning Framework.

At the heart of the BYOD program is the expectation that every student has a suitable laptop based device with them for all classes. Each year the college provides advice on suitable laptop based devices and connects parents to a technology partner who can supply a small range of recommended devices.

### Benefits of Technology in Education

There's no questioning the importance of technology in everyone's life, be that children or adults in their personal, academic or professional lives. Sunbury College recognises the power technology has to transform learning outcomes by developing 21st century skills and experiencing new ways of learning, working and collaborating.

It is important to recognise that technology is not a mere replacement for pen, paper and associated learning activities, rather it provides opportunities to innovate and reshape teaching and learning to improve learning outcomes. Using technology, students will enhance their 21st century skills such as communication, collaboration, creativity, critical thinking and teamwork. The learning environment will embrace the use of technology to practically apply these skills and better prepare your child for their post-school pathway.



### Why a laptop device?

Students require laptop based devices as they provide far greater functionality than a tablet based device. Full desktop capability allows students to use multiple programs at once which is often important for different aspects of the learning experiences in class. A laptop also provides a physical keyboard and mouse which allows students to interact with the programs they are using more quickly and participate in more complex learning activities, such as simulations and design activities.

The College encourages a laptop device with a stylus enabled touch screen which effectively allows students to write on their computer. This is not a compulsory feature required as part of the BYOD program, but it is highly recommended. A stylus enhances students' abilities to express their thoughts and be creative. A keyboard and mouse relies on very structured (linear) patterns of input and we know that thinking is often not expressed well in this way. It is more spontaneous and nonlinear, therefore the pen allows students to better capture this on their device.

## STUDENT WELLBEING

The College Wellbeing Team comprises of a range of staff who offer a range of services to support student engagement here at school. These include:

- Youth and Engagement Workers that focus on lunchtime programs, breakfast clubs, awareness days, groups to support students and individual mentoring
- A Chaplain that offers one-on-one and small group support, along with a variety of programs for both students and families
- An adolescent health nurse that supports students and their family with health promotion information and activities. The nurse can also provide one on one consultations as required
- A mental health professional, social worker and counsellor each provide one on one support and advice for both students and their families. This can include connections to external services where needed
- The Doctors in School program consists of youth friendly Doctors and Nurses that are available on Thursday's for students to see for any health need free of charge



## ASSESSMENT AT SUNBURY COLLEGE

### Years 7 - 10

Students are assessed according to their progression on the Victorian Curriculum continuum. At Year 7 students who are at the expected standard should be at Level 7 by the end of the year. By the end of Year 10, they should be at Level 10. Depending on the assessment item, other assessment tools may be employed including percentage score, graded score, whole number score and statements of achievement.

All learning tasks are put up on Compass so that parents are able to follow progress throughout the semester. End of semester exam results are reported on the semester report along with the Victorian Curriculum progression.

### VCE

Students are assessed according to the Victorian Curriculum and Assessment Authority guidelines for VCE subjects. Students are awarded a Satisfactory or Not Satisfactory for the completion of a Unit of Study. In addition at Year 11, grades are awarded to give parents and students an indication of academic achievement. Students undertake School Assessed Coursework (SAC) and School Assessed Tasks (SAT) in line with the curriculum guidelines. At Year 12, student coursework and tasks are assessed for the calculation of the Australian Tertiary Admissions Rank (ATAR). End of year exam scores also contribute to the ATAR.

### VCE Vocational Major

Students are assessed according to the Victorian Curriculum and Assessment guidelines for VCE-VM subjects. Students are awarded a Satisfactory or Not Satisfactory for the completion of a Unit of Study. In addition students are assessed for their competency in their VET program.

### Work Habit Ratings

Five times a year, the college publishes student work habit ratings. The following areas are reported on a scale with a score from 0 (Never) to 4 (Always):

- Behaves Well and Shows Respect for the Learning Environment
- Shows Endeavour and Uses Class Time Effectively
- Engages in Learning by Listening and Questioning
- Prepares Well for Assessment Tasks
- Acts on Feedback
- Meets Work Deadlines
- Brings Correct Equipment to Class
- Students with a work habits rating of 3.75 or above are considered to be on track to achieve their academic potential.

## REPORTING AND COMMUNICATION

### Reports

All reports are posted on Compass (see right). Parents are encouraged to then save a copy on their home computer files or print off the report for personal records.

The school will issue two major reports each year. Summative reports will be issued at the end of terms 2 and 4. Work Habits ratings are published at regular intervals to give students feedback on their work habits and how this may be impacting on their ability to achieve academic potential.

### Communication

Sunbury College has a strong record of open and friendly communication with its parent body. The college responds promptly to parent contact and aims to be proactive in alerting parents to up-coming events and specific information related to their child. Our primary communication tool is through Compass. We also have a Facebook page, primarily set up to provide parents with an insight to college life.

### Compass Student Management System

Compass is a modular, web-based school management platform. Parents and students receive their own unique log on to Compass once the student is enrolled at Sunbury College.

Information Parents can access by logging onto Compass:

- Student Schedules
- Student Attendance
- Student Reports
- Student Learning Tasks and Grades
- Keep up to date with the news feed posts – Newsletters, Items about school success, House Cup activities, Excursions etc.

Parents can use Compass to:

- Email teachers
- Book Parent, Student and Teacher Conferences
- Record Absences from School
- Monitor their child's work tasks and grades awarded, ability to meet deadlines, Work Habit Ratings and attendance in class.

### Other ways we communicate at Sunbury College

- At Year 7, your child's significant teacher will also email a weekly bulletin informing parents of events and activities.
- Teachers at all levels often email parents with specific concerns and/or feedback on student performance.
- We welcome email and or phone contact.
- Attendance alerts are sent out via SMS.
- Face to face meetings can be organised upon request or instigation by the school.
- Parent, Student and Teacher Conferences are held regularly.
- The college newsletter is published once each term and posted on Compass. In addition, hard copies are placed in the Administration building for parents.
- The college has a website and a facebook page.
- Students are expected to use their diary every day to record important dates and homework.





# UNIFORM

## UNIFORM ITEMS

- **Blazer:** Burgundy with logo
- **Spray Jacket:** Black with logo
- **Jumper:** Burgundy with logo  
*Available in two knits - wool/nylon and poly/cotton*
- THE ONLY ACCEPTABLE OUTER GARMENTS ARE THE COLLEGE SPRAY JACKET, BLAZER OR JUMPER
- **Blouse:** White blouse with logo. Available in short and long sleeve. Approved design.
- **Summer Dress:** Approved design only. No more than 4cm above the knee.
- **Winter Skirt:** Approved design only. No more than 4cm above the knee.
- **Pants:** Approved design only.
- **Stockings:** Black or flesh coloured stockings or tights only to be worn with winter skirt. NO socks to be worn with tights.
- **Socks:** Plain white without logos.
- **Shirt:** Striped shirt with logo. Available in short and long sleeve. Approved design.
- **Trousers:** Plain college grey (not canvas or jeans).
- **Shorts:** Approved design only.
- **Sport Polo:** Compulsory for PE & Sport. Burgundy & grey polo top with logo. Approved design.
- **Sports Shorts:** Compulsory for PE & Sport. Lightweight dark grey with piping. Approved design.
- **Track Top:** Compulsory for PE & Sport. Microfibre dark grey with logo. Approved design.
- **Track Pants:** Compulsory for PE & Sport. Microfibre dark grey. Approved design.
- **Shoes:** Traditional black, polishable, hard leather upper, lace up school shoes with heel for boys and girls. No court shoes, buckle shoes, boots, soft leather or suede shoes.
- **Bag:** Compulsory (School supplies one bag per student upon commencement in Year 7)
- **College Cap:** Compulsory (School supplied one cap per student)
- **College Beanie:** Grey with logo
- **College Scarf:** Grey scarf with logo
- **Academic Sports Program:** Compulsory additional uniform for students selected into the program

### THE UNIFORM SHOP

The uniform shop is situated in the P1 and P2 portables and offers a complete range of college wear. The shop is open regularly one evening a week. Uniform can be purchased direct from our supplier, Academy Uniforms, at their 238 Thomastown store or online at [www.academyuniforms.com.au](http://www.academyuniforms.com.au)

# COLLEGE FEES AND CHARGES

Each student is provided with a Subject Selection / Levy Notice in term 4, which outlines the associated voluntary contributions that can be made to support their education experience. The contributions enable the college to provide the following items to students: locker, house sports costs, and school publications which include various handbooks.

The school diary is provided to all students at the beginning of the year and is specifically designed for students of Sunbury College and contains important information for parents and students. There is a charge for this diary. The school produces a magazine NIKE. Students will be provided with a copy in December if the required fee is paid.

Subject materials charges are kept to a minimum and provide for additional materials based on experience of individual subject costs in past years. The college minimises charges through bulk purchasing and a capacity to save on G.S.T. rather than have individual parents purchase items themselves.

In addition to subject based materials charges and service charges the school maintains a Building Fund which is a voluntary fee. Families can pay any amount and it is tax deductible.

To assist parents in supporting their child/children at school, the college provides for subject materials charges and service charges to be paid either in full or part instalments.

# SCHOOL BUS AND TRANSPORT INFORMATION

Sunbury College is the co-ordinating school for buses bringing students into Sunbury from outlying areas. For Sunbury College students there are currently school buses from Bulla, Clarkefield, Diggers Rest and Gisborne South all of which stop at the college. The eligibility requirements for free travel on these buses are as follows:

- (i) the student must reside at least 4.8 kms from the school being attended and
- (ii) the school attended must be the nearest appropriate school (i.e. primary, secondary, government, non-government).

**NOTE:** Students who reside in Gisborne, Romsey and Riddells Creek are not eligible for travel to Sunbury College as it is not their nearest school. Fare paying is an alternative if there is space. Do not assume that applications result in a seat. If a school bus is full students will be placed on a waiting list.

In addition there are PTV buses servicing many areas of Sunbury and also from Diggers Rest, Goonawarra, Killara (Sunbury Coaches) and Greenvale via Bulla (Tullamarine Bus Lines). The train also operates through Sunbury from Diggers Rest. Enquiries regarding school bus travel should be made through the Bus Coordinator.

SUBURBS	TRANSPORT OPTIONS
BULLA	<ul style="list-style-type: none"><li>➤ Sunbury school bus</li><li>➤ PTV bus</li></ul>
CLARKEFIELD	<ul style="list-style-type: none"><li>➤ Sunbury school bus</li><li>➤ PTV train from Clarkefield Station</li></ul>
DIGGERS REST	<ul style="list-style-type: none"><li>➤ Sunbury school bus</li><li>➤ PTV train from Diggers Rest Station</li></ul>
GISBORNE SOUTH	<ul style="list-style-type: none"><li>➤ Sunbury school bus</li></ul>





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